**Team:**

**Goal/Objective:**

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| --- | --- | --- | --- | --- | --- | --- |
| **Action Steps**  What needs to be done? | **By Whom**  Who will take actions? | **By When**  By what date will the action(s) be done? | **Resources & Support**  **Available/Needed**  (financial, human, political, other) | | **Potential Barriers or Resistance**  What individuals or organizations might resist? | **Communication Plan for Implementation**  Who should be informed about / involved with these actions? |
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