



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**

ROY COOPER • Governor

MANDY COHEN, MD, MPH • Secretary

MARK PAYNE • Director, Division of Health Service Regulation

**MEMORANDUM**

TO: Hospital President/CEO

FROM: DHSR Construction Section

DATE: 3/18/2020

Re: Temporary Structure as an Alternate Site to the ED for COVID-19 MSE's and/or  
Temporary Increase of Acute Care Bed Capacity During COVID-19 Emergency

As related to utilizing a temporary structure or configuring or constructing physical plant space to accommodate COVID-19 patient care please provide written confirmation from the hospital CEO/President that:

1. The temporary measures will result in a safe and secure physical environment for patients, staff and visitors.
2. CMS life safety requirements and hospital conditions of participation are met.
3. All local jurisdiction Certificates of Occupancy/Compliance and Sanitation Reports are submitted to DHSR Construction Section.
4. Upon termination of conditions for the temporarily used alternate physical plant space, applicable hospital licensure rules will be met.

Sincerely,

*Jeff Harms*

Jeff Harms  
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DHSR Construction Section  
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NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF HEALTH SERVICE REGULATION

**CONSTRUCTION SECTION**

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